



Thriving Grass provides participants with internship opportunities to gain real work experience, explore your interests and develop professional skills and competence. There will be a wide range of internship offers across industries, such as NGOs, social enterprises, start-ups and corporates. Interns will receive one-to-one support and guidance from the mentors provided by their employers.

Internship opportunity for SEN students –Customer Care Officer (Full Time/ Part Time)

Job duties:

- Fulfill daily operational tasks and documentation in line with the Key Performance Index.
- Provide customer service to handle inquiries and complaints, maintenance and ad hoc service
- Improve customer's expectation and satisfaction level by providing effective and efficient solutions to customer
- No selling is required

Job requirements:

- DSE / HKCEE or above
- A good team player and professional telephone manner with excellent customer service skills
- Good command of both spoken and written English and Chinese, Mandarin will also be an advantage
- Good PC knowledge and Chinese word processing are preferable
- Knowledgeable and experience in customer service/ call centre/ e-Commerce will be an advantage
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Application method:

- If you are interested with this intern opportunity, please send your CV to recruitment@career.org.hk
- For quicker response, please fill in the form below and we will get back to you in 3 working days. <https://career.my.site.com/Member/s/new-register>

CareER is an equal opportunity and affirmative action employer.

Qualified applicants will receive consideration without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

CareER invite all qualified interested applicants to apply for career opportunities. If you are a person with a disability and need a reasonable accommodation to use our search tools and/or apply for a career opportunity please send email to info@career.org.hk.