



Thriving Grass provides participants with internship opportunities to gain real work experience, explore your interests and develop professional skills and competence. There will be a wide range of internship offers across industries, such as NGOs, social enterprises, start-ups and corporates. Interns will receive one-to-one support and guidance from the mentors provided by their employers.

Hong Kong Air Cargo Terminals Limited (HACTL)
Internship opportunity for SEN students – Summer Intern (Operation Assistant)

Summer Intern

Duties

- Assist in various projects related to the operations of air cargo handling
- Perform administrative/clerical duties in designated sections
- Candidates will be assigned to a section depending on their preference and qualifications

Service period

- About 2 – 3 months' service
- 8.25 hour per day
- Monday to Friday

Qualifications

- Undergraduate students of any discipline
- Proficiency in computer software applications of the following: Microsoft Word, Excel, PowerPoint, Chinese/English word processing
- Good command of written / spoken English, Cantonese and Mandarin

Application method:

For CareER Members, please [log in](#) to the Member Portal to apply to this job post.

For non-CareER Members, please sign up for our free membership at this link. We will reach out for additional information to assist with our shortlisting process within 7 working days. <https://career.my.site.com/Member/s/new-register?wid=JB0435>

CareER is an equal opportunity and affirmative action employer.

Qualified applicants will receive consideration without regard to their race, color, religion, sex, sexual orientation, gender identity, national origin, disability, or status as a protected veteran.

CareER invite all qualified interested applicants to apply for career opportunities. If you are a person with a disability and need a reasonable accommodation to use our search tools and/or apply for a career opportunity please send email to info@career.org.hk